

# How to Book Online Curbside Pickup

**When** you receive notification that your hold items are available for pickup, book your Curbside Pickup Appointment Online.

**Open** your internet browser and go to <http://tiny.cc/yf58tz>

## Step 1: Choose Appointment

Select the Parking Spot number to pick up your Requested Material.

You may choose:

Curbside Pickup Spot #1, #2, #3, #4 or [Door Side](#).

### East Brunswick Public Library Curb Side Pickup

Please pick a Parking Spot, Date, Time and enter your library card number below.

**1** Choose Appointment

- Curbside Pickup Spot #1**  
15 minutes
- Curbside Pickup Spot 2**  
15 minutes
- Curbside Pickup Spot 3**  
15 minutes
- Curbside Pickup Spot 4**  
15 minutes
- Door Side Pickup**  
15 minutes

Choose a Date and Time that works for you.

**1** Choose Appointment

**Curbside Pickup Spot #1**  
15 minutes

[MORE TIMES >](#)

TOMORROW Friday January 15	Saturday January 16	NEXT WEEK Sunday January 17	Monday January 18	Tuesday January 19
10:00am	10:00am	12:00pm	10:00am	12:00pm
10:15am	10:15am	12:15pm	10:15am	12:15pm

Don't find the Date or Time you desire?

- Try another Curbside Pickup Spot or [Door Side](#).

**1** Choose Appointment

CurbSide Pickup Spot 2  
15 minutes

[M](#)

TOMORROW <b>Friday</b> January 15	<b>Saturday</b> January 16	NEXT WEEK <b>Sunday</b> January 17	<b>Monday</b> January 18	<b>Tuesc</b> Januar
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Choose the Date and Time you prefer and click "Continue."

<b>Friday</b> January 8	<b>S</b> J
10:00am	J
<b>Continue »</b>	J

**STEP 2: Your Information**

Fill out the form.

Your Name and Last Name.

*Enter the Library Card Numbers associated with the material on hold.*

*Under Additional Library Cards enter any other library card numbers associated with the material on hold.*

*Enter your email address to receive a confirmation and reminder.*

*If you do not have an email address enter: test@test.com*

*Under Any Special Instructions: let us know if it is a [Match Book](#) request or any other information that you would like us to know.*

Check the details of your appointment.

**2** Your Information

Name \*

Elmo	Bernie
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Library Card Number\*

29344002221111

Email \*

your\_email@gmail.com

Additional Library Cards ( If applicable)

29344002229991, 293440022331111, 29344112221111, 29344002220000, 2934400:

Any special Instructions that we should be aware of? (Match book request?)

YS Match+Book, returning a knitting kit, son will pick up.

**Complete Appointment »**

## When ready click “Complete Appointment.”

**2** Your Information

Name \*

Elmo	Bernie
------	--------

Library Card Number\*

29344002221111

Email \*

your\_email@gmail.com

Additional Library Cards ( If applicable)

29344002229991, 293440022331111, 29344112221111, 29344002220000, 29344003331111, 29344002222222, 293440000011

Any special Instructions that we should be aware of? (Match book request?)

YS Match+Book, returning a knitting kit, son will pick up.

**Complete Appointment >**

## STEP 3: Confirmation

Make note of your *appointment Date, Time and Parking Spot.*

\*\*On this tab you will have the option to add your appointment to your Apple, Outlook or Google Calendar.

\*\*\*A Booking App on your smartphone is also available for download. Use the QR codes

shown on the confirmation tab, scan the code with your smartphone camera and the EBPL Acuity Client App will be accessible on your phone. Next time you want to make a curbside appointment, you can do so directly on the App.

**1** Choose Appointment

**2** Your Information  
Ysabel Bombardiere (38northyb@gmail.com)

**3** Confirmation

CurbSide Slot #1 with CurbSide Pickup Slot 1

**Friday, January 8, 2021**

10:00am [Cancel](#) [Reschedule](#)

**Add to iCal/Outlook** **Add to Google**

[Register for an Account](#)

Save your information

**Easily book and manage appointments with East Brunswick Public Library Curb Side Pick up on your phone.**

Get the mobile app by opening the camera on your phone, and scanning this QR code:



## Arriving at EBPL for your Curbside Appointment

- At your scheduled pickup time, park in the designated curbside pickup parking spot located directly in front of the library.
- If you will be more than 30 minutes late please call the Curbside Pickup line, at (732) 390-6888, to reschedule your pickup time. Items not picked up by the end of the day will be discharged and returned to the shelves.
- **Please remain in your vehicle.** When one of our staff members approaches your car **please show your library barcode or driver's license through the closed car window.**
- Staff will place your checked-out items on the table directly in front of your car.
- Once the staff member moves at least 6 feet from the table you may retrieve your items.

## How to Use Door Side Service

- To accommodate customers who may need a later appointment we will be offering a door side service.
  - When you arrive at the library at your scheduled pickup time, call (732) 390-6888. You will be asked to confirm your name and the last 4 digits of your library card.
  - Items will be delivered to the cart in the pickup area located directly outside the front door.
  - Maintain social distancing when approaching the pickup cart and wear a face mask when picking up items. Once the staff member re-enters the library you may retrieve your items.

